



Martensdale-St. Mary's School District  
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## Minutes of the PTO meeting April 12, 2022

### Attendees:

Megan Appell, Jackie DeVries, Becky Dietenbeck, Wendi Eckelberg, Amber Kuehler, Lisa Roetman, Jen Troll, Erin VanWaus, Lori Vodraska, Dana Yonker,

### **I. 2021-2022 PTO Goal:**

- Jen Troll (President) welcomed the group. All board positions open for next year – see Jen if you're interested.
- Thank you volunteers! Next week is national volunteer recognition week – thanks to all volunteers who helped us have a successful year.

### **II. Principal's Report:**

Ms. Happe provided a written update, which was shared by Jen Troll.

- a. **SWAG assembly** – We will celebrate our students this Friday, the 15<sup>th</sup> with a SWAG assembly at 12:15 p.m.
- b. **ISASPs** – Iowa Statewide Assessment of Student Progress – Students in grades 3-6 will take assessments the week of April 18<sup>th</sup>. The schedule and details were sent via email. Please encourage your children to simply do their best. Data gathered from these assessments are helpful in our overall school improvement process.
- c. **Spring play** – Secondary students and the drama department will be presenting, *The Miraculous Journey of Edward Tulane* on April 22 and 23.
- d. **Field day** – Friday, May 20; with a rain date of May 23.
- e. Congratulations on a wonderful carnival.

### **III. Treasurer Report:**

Lisa Roetman delivered the Treasurer report

- Current balance: \$21,314.89 Some of the funds are already dedicated (i.e. Structure \$5000)

### **IV. New Business**

Jen Troll presented and/or called for updates on several efforts

- a. **Open Board Positions:** All roles are open but some terms will only be one year so that we're not turning over the entire board. Voting will be held at the May board meeting.

- **President:** Voting May 2022 to serve one year for 2022-2023 school year and then will come to vote in May 2023 for 2-year term.
  - **Vice President:** Voting May 2022 to serve two years for 2022-2023 and 2023-2024 school year and then will come to vote again in May 2024.
  - **Secretary:** Voting May 2022 to serve two years for 2022-2023 and 2023-2024 school year and then will come to vote again in May 2024.
  - **Treasurer #1:** Voting May 2022 to serve two years for 2022-2023 and 2023-2024 school year and then will come to vote again in May 2024.
  - **Treasurer #2:** Voting May 2022 to serve one year for 2022-2023 school year and then will come to vote in May 2023 for 2-year term.
- b. **Student appreciation: Amanda Puderbaugh** is leading this effort. This will coincide with student testing that is happening the week of April 18. We'll do a treat for the students that Friday.
- c. **Appreciation Dates:**  
 There are several more recognition dates coming up before the school year ends.
- National Administrative Professionals Day (Our secretaries)-April 27
  - School Principal Day-May 1
  - Teacher Appreciation Week (recognize associates too?)-May 2-6
  - School Lunch Hero Day-May 6
  - School Nurse Day-May 11
- Jen will do a call for volunteers to help finish recognition for the year, including teacher appreciation week.
- d. **Pre K & K end of year celebrations:** PTO will be providing cake, cookies and bottled water. The teachers will do the purchasing and we will reimburse them.
- e. **PTO Spirit Wear & kids design contest:** **Katie Eads** is organizing. We are working with Bowen design in Norwalk again. Students had the chance to submit a design for the t-shirts. Mrs. Twadell will select the top entries and PTO will vote to select the winners. We will then use on spirit wear that will be ordered and returned before school ends. Students with the winning design will get a free shirt and an ice cream party for their class.
- f. **Blind bag update: Erin Cummings** – Erin was absent, but Lisa Roetman reported this effort is in progress. Promotions will start soon and the bags will be sent home with students by the end of the year.
- g. **End of the year events** – we are considering doing something for the elementary as a summer send off. We have supplies (juice, pop, chips, etc.) that will expire before the fall and need to be used. We'll finalize this at the May meeting.
- h. **Prepping for next school year:** **Katie Eads** is organizing the school supply requests for next year. Forms will go out soon and will be due before the end of the year. Any supplies ordered are then shipped to school – PTO will distribute them and they'll be ready for student at the beginning of next school year.

## V. Old Business

- a. **Family skate party** – Erin VanWaus coordinated and reported that event happened in February. Our profits were \$435. This was a fun, family event that didn't require a lot of effort on our part. We will try to do this again in the future.
- b. **March conference meal recap: Jen Troll** handled – she brought in sandwiches, chips, and drinks. Several teachers commented that they appreciated it.
- c. **Carnival recap** - Dana Yonker led the committee and reported projected profits are \$2,000. She is holding a debrief meeting and will solicit feedback from volunteers, too. It was very well attended and a big success. We will consider whether we want to increase the revenues from the event in the future. There was some discussion on trying to reduce the number of volunteers needed. All of these items will be discussed at the committee debrief meeting.

## VI. Open Items

- a. **Outdoor structure** – Erin VanWaus reported that she and Wendi Eckelberg attended this month's school board meeting and received good support. We need to finalize the location and will need to do an RFP for bids in partnership with the school board. Wendi and Erin will attend the next facilities meeting to work toward finalizing location. We'll pick up fundraising again and target some businesses. It's estimated we need an additional \$8,000.
- b. **Fundraising Committee (Chair-Trudy Eaton)** We've been focusing on raising funds for the structure and through the field trip form. Strong support has been received from parents and the community.

## VII. Other items:

- a. **Teacher requests** – We received a request for 3<sup>rd</sup> grade field trip funds. The class will be visiting Living History Farms on May 18. Lisa will arrange for payment.

## VIII. Adjournment

The meeting adjourned. The next meeting is tentatively set for Monday, May 9 at 6:00 p.m. We will confirm and promote on the Facebook page and via email.